

Creating Tests and Quizzes with Markup Text

1. Go to “Tests and Quizzes” in Sakai and click, “Add”.

TESTS & QUIZZES

Assessments **Add** Assessment Types Question Pools Event Log User Activity Report Trash

Assessment List

View **All**

Display **20** assessments per page

Title	Status	In Progress	Submitted
-------	--------	-------------	-----------

2. Name the assignment, select “Create using markup text”, and click “Create”.

TESTS & QUIZZES

Assessments **Add** Assessment Types Question Pools Event Log User Activity Report Trash

Add Assessments

Create from Scratch

Assessment Title

Create using assessment builder

Create using markup text

Create

3. Paste or type the questions into the text field. You can see “Instructions & Examples” for more information on correctly formatting questions. Click “Next” when done.

Step 1 of 2

Use the text boxes below to modify the name and (optionally) to provide a description for this assessment or question pool. Then enter the important to follow the correct formatting for each type of question. Examples can be found at the bottom of this page.

Assessment/Question Pool Information

Name

Description

Enter questions with their answers into the text box below using the specified format for that question type. To view instructions and exam link to the right of the text box.

1. (20 points)
Which is my favorite color?

*a. Red
b. Blue
c. Green
d. Orange
#randomize

Instructions & Examples

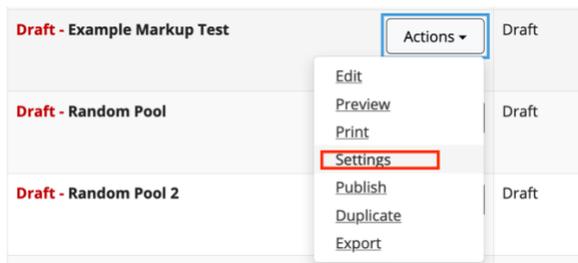
- General Instructions
- Multiple Choice, single correct
- Multiple Choice, multiple correct
- Fill in the Blank
- Short Essay
- True/False
- Fill in Numeric

< Back **Next >**

4. On the next page you can verify if all of the questions look correct. If there are any issues, you can click “Back” to fix. If it ready, click “Create Assessment” or “Create Question Pool”.

#	Question	Type	Points	Discount	Answers
1	Which is my favorite color?	Multiple Choice	20		<input checked="" type="checkbox"/> a. Red <input type="checkbox"/> b. Blue <input type="checkbox"/> c. Green <input type="checkbox"/> d. Orange
2	I own two cats.	True/False	20		<input checked="" type="checkbox"/> True <input type="checkbox"/> False
3	How many National Championships have the Boston Renegades won?	Multiple Choice	20		<input type="checkbox"/> a. 10 <input type="checkbox"/> b. 2 <input checked="" type="checkbox"/> c. 5 <input type="checkbox"/> d. 6
4	Which of the following is a nickname for New Bedford? (Select all that apply)	Multiple Correct Choices	20		<input checked="" type="checkbox"/> a. New Beige <input checked="" type="checkbox"/> b. The Whaling City <input checked="" type="checkbox"/> c. The City that Lit the World <input type="checkbox"/> d. New Beddy
5	Which breakfast sandwich is the best?	Multiple Choice	20		<input checked="" type="checkbox"/> a. Linguica, egg, and cheese <input type="checkbox"/> b. Bacon, egg, and cheese <input type="checkbox"/> c. Sausage, egg, and cheese <input type="checkbox"/> d. Steak, egg, and cheese

5. Now, go to the “Actions” menu next to the quiz item and select “Settings”.



6. Under “Availability and Submissions” note that you can control when students can take the test by setting the fields “it is available” and “it is due” and limiting the number of submissions allowed. You can also set a time limit.

▼ Availability and Submissions

Assessment released to:

The number of submissions allowed: Unlimited
 Only 1 submissions allowed

It is available:

It is due: and has a time limit of hrs. min.

Late submissions accepted? No, not after due date
 Yes, until

Students get one chance to submit after due date if they haven't already submitted.

Autosubmit: Autosubmit saved student work after latest acceptance date

Email Notification: Yes - send me an email for every submission
 Yes - send me one email digest each day
 No - I do not want to receive any emails

Would you like to receive notifications when students submit this assessment?

Question Scores: Show question point value during assessment
 Hide question point value during assessment

Ensure students take exams from specific location

7. If you would like to prevent students from being able to go back to the “Table of Contents” and thereby decrease the chance of collaboration, select “Linear access to questions with NO return to previous pages”. When you are done configuring the test, click “Save Settings and Publish”.

Layout and Appearance

Navigation

- Linear access to questions with NO return to previous pages. (There are only “Next” buttons to go forward. There is NO Table of Contents page.)
- Random access to questions from a Table of Contents. (There are “Next” and “Previous” buttons on each page for navigation.)

Linear access does not allow students to access the same question more than once. Each question will be displayed on a separate webpage.

Question Layout

- Each Question is on a separate Web page
- Each Part is on a separate Web page
- The complete Assessment is displayed on one Web page

Numbering

- Continuous numbering between parts
- Restart numbering for each part

Mark for Review

- Add checkboxes next to questions so they can be marked for review

Background

- Background Color
- Background Image URL

Save Settings and Publish Save Cancel

Note: For instructions on randomizing questions, visit:
https://sakai.screenstepslive.com/s/sakai_help/m/68426/l/728880-how-do-i-set-up-a-random-question-set